

CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
Monday, June 20th, 2022 7:00 PM

Board Meeting will be held in the Library Conference Room

I. Board Meeting Called to Order

Board President M. Roubitchek called the meeting to order at 7:00 p.m. The following board members were present: C. Westerlund, J. Moore, V. Ross, D. Holden. Board member L. Ross was absent.

Director Byers was also present.

II. Oath of Office – New Trustee – Jenny Vaughn

Board President swore in newly elected trustee, Jenny Vaughn, at 7:03 p.m.

III. Recognition of Visitors / Public Comments

No visitors or members of the public were present.

IV. Board of Trustees Treasurer Position Nominations / APPROVAL

A nomination was made by M. Roubitchek, and seconded by D. Holden to nominate V. Ross as Board Treasurer. The motion was approved.

V. Approval of Minutes from May 16, 2022

C. Westerlund noted a mistake in the spelling of her name in the minutes from May 16th.

A motion to approve the meeting minutes from the May 16, 2022 meeting was made by C. Westerlund and seconded by J. Moore. The motion was approved.

VI. Treasurer's Report / Review of Payments / APPROVAL

Director Byers and V. Ross reviewed the financials for the month of May.

A motion to approve the Treasurer Reports / Review of Payments was made by C. Westerlund and seconded by D. Holden. The motion was approved.

VII. Reports

A. Library Director's Report / APPROVAL

- Director Byers stated that are numbers were rising, and that the library was definitely busier and louder in comparison to the past summer. Our numbers in June should reflect this.
- LazerWare has been in the library updating computers and removing old ones. Some minor hiccups but overall everything is going well.
- We hired a new staff member in the Adult Services Area
- C. Westerlund has been invited to represent the Chatham Area Public Library as a member of the advisory committee for the Illinois State Library.
- J. Vaughn & V. Ross will represent the library, along with M. Roubitchek and Director Byers on the Library Foundation board.

A motion to approve the Library Director's Report was made by C. Westerlund and seconded by V. Ross. The motion was approved.

B. Newspaper Articles

Please see the board packet for all of the news articles published during May 2022.

C. Other

There was no other business to discuss

VIII. Unfinished Business

A. Proposed Budget FY 22-23 / APPROVAL

Executive Session 5ILCS120/2(c)(1) (If deemed necessary)

A discussion was had in regard to the Proposed Budget FY 22-23.

A roll call vote was conducted; however, a motion was not made so the Proposed Budget FY22-23 was not approved. (This item will be put on the July agenda for a proper procedural vote).

B. Other

There was no other business to discuss.

IX. New Business

A. 3-151 Bereavement Leave /APPROVAL

Director Byers discussed the updates to 3-151 Bereavement Leave Policy.

A motion to approve 3-151 Bereavement Leave was made by D. Holden and seconded by J. Moore. The motion was approved.

B. Other

There was no other business to discuss.

X. Announcements

A. Next Board Meeting – July 18, 2022

B. Friends of the Library Book Sale – July 16th, 2022

XI. Adjournment

A motion to adjourn the meeting was made by