

**CHATHAM AREA PUBLIC LIBRARY DISTRICT**  
**BOARD MEETING AGENDA**  
Monday, November 21st 2022 7:00 PM

- I. Board Meeting Called to Order
- II. Recognition of Visitors / Public Comments
  - Any person may comment on issues or ask questions of the Board, subject to reasonable constraints.
  - The individuals appearing before the Board are expected to identify himself or herself and be brief.
  - Comments shall be limited to five minutes.
- III. Approval of Minutes from Regular Meeting
- IV. Treasurer's Report / Review of Payments
- V. Reports
  - A. Library Director's Report/APPROVAL
  - B. Newspaper Articles
  - C. Friends of the Library Report
  - D. Library Foundation Report
  - E. Art Committee Report
  - F. Tax Receipts Review
  - G. Facilities Evaluation Plan Update
  - H. Financial Projection Plan Update
  - I. Other
- VI. Unfinished Business
  - A. Other
- VII. New Business
  - A. Travel Reimbursement
    - a. Amy Byers – ILA Annual Conference / APPROVAL
    - b. Alanna Sablotny – Midwest Archives Conference Symposium / APPROVAL
  - B. CAPLD Staff Handbook / REVIEW
  - C. Policy and Trustee Calendar / REVIEW
  - D. Per Capita Requirements: Serving our Public 4.0 / REVIEW
    - a. Chapter 11: Youth and Young Adult Services
    - b. Chapter 12: Technology
    - c. Chapter 13: Marketing, Promotion and Collaboration
  - E. Other
- VIII. Announcements
  - A. Next Board Meeting: January 16th, 2023 at 5:30 p.m.
  - B. Next Foundation Meeting: November 30<sup>th</sup> at 6:30 p.m.
  - C. Filing Dates for Candidates running for Election in April 2023:  
December 12th – 19th
- IX. Adjournment